



THE LAW OFFICES OF SUSANA RAGOS CHUNG  
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## Client's Out of Pocket Expenses

Who is your case manager? : \_\_\_\_\_

<b>Date of Your Accident:</b>	Month, Day & Year
<b>Driver's Name:</b>	
<b>Any passengers?</b>	<b>Their Names:</b> <i>If you had any passengers</i>

### Calculating Your Out of Pocket Expenses for Reimbursement

In calculating your our of pocket expenses, you must furnish, along with this sheet of paper, ALL receipts to prove that you had to pay this from your own pocket. Without a receipt, our office will not be in a position to ask for reimbursement.

Expenses:	Paid to Whom?	COST	Receipt Furnished?
Example: Car Rental	Enterprise	\$211.56	Yes. – See page 2
<b>Total to be Reimbursed?</b>		<b>\$</b>	

**Comments or Notes:**
