

**The Law Offices of Susana R. Chung**

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**Index Information of Sponsor:**

Company Information			
Complete Name of Facility:			
Address of Facility:			
Facility's Telephone #:		Fax #:	
Federal Tax ID #:			

Branches & Addresses (if any)	
BRANCH # 1 (address)	BRANCH # 2 (address)
Telephone #:	Telephone #:

Nature of Business			
Nature of Business: (please describe)			
Gross Annual Income:			
Net Annual Income (optional)			
Date Established:			
Total Bed Capacity:			
Total # of Employees:	<b>REGULAR</b>	<b>CONTRACTUAL</b>	<b>TEMPORARY</b>
Authorized Officer to Sign documents (pls. print full name)	Name:		Position/Title:
Contact #:		Email Address:	

Requirements we would need in order to fulfill your request:		
<b>Signed Employer Job Order Request</b>	<b>Signed Job Order Request</b>	<b>Copy of Federal Taxes Return</b>
<b>Audited Financial Statements</b>	<b>Optional:</b> Profit/Loss Statements, Bank Account Records, Current Quarterly Wage Report	